

CANBY SCHOOL BOARD MINUTES: MINUTES: JANUARY 22, 2024
INDEPENDENT SCHOOL DISTRICT #891
CANBY PUBLIC SCHOOL

- 1.0 Opening of Meeting:
1.1 Call to Order: Chair Thorpe called the meeting to order at 5:30 pm
1.2 Roll Call: Present: Thorpe, Fairchild, Kockelman, Leppke, Bueltel Not Present: Full
1.3 Welcome Visitors
1.4 Address the Board: None
1.5 Meeting Clerk: Motion by Bueltel, second Fairchild, to assign duties of clerk for the meeting to Director Kockelman, motion passed 5-0.
1.6 Approval of Agenda: Motion by Leppke, second Kockelman to approve the amended agenda adding item 3.4, motion carried 5-0.
1.7 Approval of Regular Meeting Minutes 1-8-2024: Motion by Leppke, second Fairchild, to approve the minutes from the regular board meeting on 1-8-2024, motion carried 5-0.
1.8 Payment of Bills: Motion by Leppke, second Kockelman to approve payment of the bills, motion carried 5-0.

Bills Dated 1/22/2024			
General: 01	\$	208,865.01	
Food Service: 02	\$	49,414.48	
Transportation: 03	\$	35,373.30	
Comm. Service: 04	\$	896.95	
Capital Exp: 05	\$	10,895.60	
Debt Service: 07	\$	28,197.50	
Student Activity: 21	\$	5,765.57	
Total	\$	339,408.41	

- 2.0 New Business / Non-Action Items:
2.1 PMA Financial: Steve Pumper presented information pertaining to the sale of LTFM Indoor Air Quality Bonds bonds to the board.
2.2 Legislative Update: Mr. Nielsen provided the board with information about the upcoming legislative session.
2.3 Governor’s Proclamation for Paraprofessional Week January 21-27
2.4 Administrative Reports
2.4.1 Elementary Principal Ryan Arndt: Mr. Arndt reported he completed the revisions on the Title 1 application and submitted it to MDE; he is working on the VPK Application; and he will be working on setting the prices for pre-school tuition for the 2024-2025 school year.
2.4.2 High School Principal Dr. Robert Slaba: Dr. Slaba reported they are beginning registration for the 2024-2025 school year; the seventh grade class will be a larger class next year; there is a new scholarship opportunity for graduates beginning next year; the teacher completed CPR training, accommodations and modifications, and cultural diversity training today at the in-service.
2.4.3 Superintendent Ryan Nielsen: Superintendent Nielsen updated the board on the water damage and insurance in reference to the school board room and old gym; the elementary school had a number of students sick last week and so the nurse contacted MDH, and it was determined the Norovirus was present in the building; administration is working on the READ Act; there is a bath room remodeling grant available from MDE for gender neutral bathrooms.
2.5 2024-2025 Calendar: Superintendent Nielsen a draft copy of a possible calendar for the 2024-2025 school year.

- 3.0 Board Action
3.1 Yellow Medicine County Foster Transportation Agreement: Motion by Fairchild, second Kockelman, to approve the Foster Care transportation agreement with Yellow Medicine County, motion carried 5-0.
3.2 Resolution LTFM Indoor Air Quality Bonds:
Member Kockelman introduced the following resolution and moved its adoption:

RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2024A, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$1,600,000 AND TAKING OTHER ACTIONS WITH RESPECT THERETO BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 891 (Canby Public School District), Yellow Medicine, Lincoln, and Lac qui Parle Counties, Minnesota (the “District”), as follows:

1. Background. It is hereby determined that:
(a) The District is authorized under the provisions of Minnesota Statutes, Chapter 475, as amended (the “Act”), and Minnesota Statutes, Section 123B.595, as amended (“Section 123B.595”), to issue general obligation facilities maintenance bonds for the purpose of financing certain facilities and site maintenance projects approved by the Commissioner of Education (the “Commissioner”).
(b) The Board hereby finds and determines that it is necessary and expedient to the sound financial management of the affairs of the District to issue its General Obligation Facilities Maintenance Bonds, Series 2024A (the “Bonds”), in the aggregate principal amount not to exceed \$1,600,000, pursuant to the Act and Section 123B.595 to finance the costs of certain facilities and site maintenance projects of the District which are included in the District’s ten-year facilities plan for Fiscal Year 2025 (the “Plan”), and related financing costs (the “Project”).
(c) The Board hereby approves the Plan, which is incorporated in this Resolution as though fully specified herein and authorizes and directs District staff and officials to submit the Plan, any amendments to the Plan, and the proposed issuance of the Bonds, to the Commissioner for approval, as required by the Act and Section 123B.595. District staff and officials are further authorized and directed to submit to the Commissioner such additional information as may be necessary to secure such approval.
2. Covenant as to State Credit Enhancement.
(a) The District hereby covenants and obligates itself to notify the Commissioner of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the “Credit Enhancement Act”) to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the paying agent for the Bonds (the “Paying Agent”), or any successor paying agent, three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. The Paying Agent is authorized and directed to notify the Commissioner if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds on deposit with the Paying Agent to make that pay-

- ment. The District understands that as a result of its covenant to be bound by the provisions of the Credit Enhancement Act, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.
(b) The District further covenants to comply with all procedures now and hereafter established by the Minnesota Departments of Management and Budget and Education pursuant to subdivision 2(c) of the Credit Enhancement Act and otherwise to take such actions as necessary to comply with that section. The Board Chair, Clerk, Treasurer, Superintendent, or Business Manager are authorized to execute any applicable Minnesota Department of Education forms.
3. Sale of Bonds. The Board has retained PMA Securities, LLC (the “Municipal Advisor”), to serve as the District’s independent municipal advisor with respect to the offer and sale of the Bonds and, therefore, is authorized by Section 475.60, subdivision 2(9), of the Act to sell the Bonds other than pursuant to a competitive sale.
4. Procedure for Review of Proposals and Selection of Purchaser. The Board hereby authorizes and directs the Superintendent or Business Manager and any School Board member (the “Authorized Officials”), with the advice of the Municipal Advisor, to review proposals for the purchase of the Bonds and award the sale of the Bonds to the prospective purchaser (the “Purchaser”) based on the recommendation of the Municipal Advisor and the following parameter: the true interest cost of the Bonds shall not exceed five percent (5.0%).
5. Acceptance of Proposal. The Board will meet at a regular or special meeting on the first practicable date after acceptance by the Authorized Officials of the proposal of the Purchaser, to ratify such acceptance and take any other appropriate actions with respect to the Bonds.
6. Authority of Municipal Advisor. The Municipal Advisor is authorized and directed to assist the District in the preparation and dissemination of a Preliminary Official Statement to be distributed to potential purchasers of the Bonds. The Municipal Advisor is further authorized and directed to assist the District in the award and sale of the Bonds on behalf of the District after receipt of written proposals and to assist the District in the preparation and dissemination of a final Official Statement with respect to the Bonds.
7. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, is authorized to act as bond counsel for the District (“Bond Counsel”), and to assist in the preparation and review of necessary documents, certificates, and instruments related to the Bonds. The officers, employees, and agents of the District are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.
8. Notice of Issuance of Facilities Maintenance Bonds. The Clerk is authorized and directed to publish a notice of the District’s intent to issue the Bonds in the official newspaper of the District, in substantially the form attached as EXHIBIT A hereto, as soon as reasonably practicable after adoption of this Resolution, but in any event, at least twenty (20) days before the earlier of the issuance of the Bonds or the final certification of levies.
9. Reimbursement from Bond Proceeds. The District may incur certain expenditures that may be financed temporarily from sources other than the Bonds and reimbursed from the proceeds of the Bonds. Treasury Regulation § 1.150-2 (the “Reimbursement Regulations”) provides that proceeds of tax- exempt bonds allocated to reimburse expenditures originally paid from a source other than the tax-exempt bonds will not be deemed expended unless certain requirements are met. In order to preserve its ability to reimburse certain costs from proceeds of the Bonds in accordance with the Reimbursement Regulations, the District hereby makes its declaration of official intent (the “Declaration”) described below to reimburse certain costs.
(a) Declaration of Intent. The District proposes to issue the Bonds to finance the costs of the Project. The District may reimburse original expenditures made for certain costs of the Project from the proceeds of the Bonds in an estimated maximum principal amount of \$1,600,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations. (b) Declaration Made Not Later Than 60 Days. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of the Bonds, except for the following expenditures: (a) costs of issuance of the Bonds; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of the Bonds; or (c) “preliminary expenditures” up to an amount not in excess of twenty (20) percent of the aggregate issue price of the Bonds that finance or are reasonably expected by the District to finance the Project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction, or rehabilitation of the Project, other than land acquisition, site preparation, and similar costs incident to commencement of construction. (c) Reasonable Expectations; Official Intent. This Declaration is an expression of the reasonable expectations of the District based on the facts and circumstances known to the District as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the Bonds described in Section 9(a), above, are consistent with the District’s budgetary and financial circumstances. No sources other than proceeds of the Bonds to be issued by the District are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the District’s budget or financial policies to pay such original expenditures. This Resolution is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.
The motion for the adoption of the foregoing resolution was duly seconded by Member Fairchild, and upon vote being taken thereon, the following voted in favor of the motion: Bueltel,Leppke, Kockelman, Fairchild, Thorpe
and the following voted against: None
whereupon the resolution was declared duly passed and adopted.
and the following were absent: Full
3.3 Seniority List for CEA: Motion by Leppke, second Bueltel, to approve the seniority list for the Canby Education Association as presented, motion carried 5-0.
3.4 Old Gym Floor Repair: No action.
- 4.0 Communication
4.1 Health / Safety and Wellness Committee: TBD
4.2 Next Regular Board Meeting: Monday, February 5, 2024 at 5:30 PM in H.S. room 156.
- 5.0 Adjournment
5.1 Adjournment: 6:26 pm Motion to adjourn by Leppke, second Fairchild, motion carried 5-0