

LEGAL NOTICE

CANBY SCHOOL BOARD MINUTES: DECEMBER 16, 2024 AT 5:30 P.M.

INDEPENDENT SCHOOL DISTRICT #891

CANBY PUBLIC SCHOOL • DISTRICT OFFICE

TRUTH & TAXATION MEETING AT 6 P.M.

1.0 Opening of Meeting:

- 1.1 **Call to Order:** Nathan Thorpe called the meeting to order at 5:30 p.m.
- 1.2 **Roll Call:** Present: Full, Thorpe, Leppke, Kockelman, Fairchild. Absent: Bueltel
- 1.3 **Welcome Visitors**
- 1.4 **Address the Board**
- 1.5 **Approval of Agenda:** Motion by Leppke, second Fairchild, to approve the agenda, motion carried 5-0.
- 1.6 **FY24 Audit Report:** Motion by Fairchild, second Leppke, to approve the FY24 Audit as presented by Hoffman & Brobst, motion carried 5-0.
- 1.7 **Approval of Regular Meeting Minutes 12-2-2024:** Motion by Leppke, second Fairchild, to approve the minutes from the regular board meeting on 12-2-2024, motion carried 5-0.
- 1.8 **Donations:** Motion by Fairchild, second Leppke to approve the donations totaling \$2,850 from the following donors: Kathy and Gordy Ferguson, \$100.00 for Elementary Student Council; Ag Plus COOP, \$250.00 for Elementary Student Council (AR T-Shirts); and Tony Ourada, State Farm Insurance, \$2,500.00 for the PBIS program in the high school, motion carried 5-0.
- 1.9 **Payment of Bills:** Motion by Leppke, second Kockelman, to approve payment of the bills, motion carried 5-0.

Bills Dated 12/3/24, 12/10/24 & 12/16/24

General: 01	\$ 186,761.29
Food Service: 02	\$ 45,765.36
Transportation: 03	\$ 47,437.72
Comm. Service: 04	\$ 2,154.79
Capital Exp: 05	\$ 27,713.56
Building fund: 06	\$ 17,409.44
Student Activity: 21	\$ 24,906.40
Total	\$ 352,148.56

2.0 New Business / Non-Action Items:

- 2.1 **Truth in Taxation Meeting:** The truth in taxation meeting started at 6:00 p.m. Superintendent Nielsen presented information to the school board and public pertaining to the districts 2024 pay 2025 levy, FY25 budget, FY24 budget actuals, tax classifications, enrollment, and proposed tax increases.
- 2.2 **Administrative Reports:**
 - **Elementary School Principal Report:** Mr. Arndt reported on the following items - PBIS celebration; the elementary will be attending the movie at the Canby Theatre this week; he also reported the elementary music concerts had a great attendance again this year.
 - **High School Principal Report:** No report.
 - **Superintendent Report:** Superintendent Nielsen reported on the following items - Mr. Nielsen reported the cell phone committee will be meeting in January; he attended the MSBA Phase 1 training with new board member Allyson Pesek on Thursday evening in Marshall; the district will need to complete some roof work and tuck-pointing this summer; the sewer repair at the high school will need to move to plan B as the first attempt did not work. Plans are being made to complete this work; Mr. Nielsen will be attending a budget workshop on Thursday; and he discussed the HUDL camera system with the board.
- 2.3 **Recognition of Brenda Full's 25 years of service on the School Board:** Chair Thorpe and the entire school board thanked Brenda Full for her service to the Canby School District over the past 25 years.

3.0 Board Action

3.1 Resolution to Certify 2024 Payable 2025 Levy:

Member Full introduced the following resolution and moved its adoption:

BE IT RESOLVED BY THE SCHOOL BOARD of Independent School District No. 891, Canby, State of Minnesota, to approve the final 2025 levy as follows:

General – RMV Voter Exempt	343,044.65
General – RMV Other Exempt	316,573.97
General – NTC Voter – Exempt	N/A
General – NTC Other GENED – Exempt	N/A
General - NTC Other Exempt	316,663.70
Community Service – NTC Other – JOBZ Exempt	55,166.38
General Debt – NTC Voter – JOBZ Non-Exempt	1,351,965.46
General Debt – NTC Other – JOBZ Non-Exempt	709,461.90
OPEB Debt – NTC Voter – JOBZ Non-Exempt	0.00
OPEB Debt – NTC Other – JOBZ Non-Exempt	0.00
Total General	976,282.32
Community Service	55,166.38
General Debt Service	2,061,427.36
OPEB/Pension DEBT Service Fund	0.00
Grand Total Certified Levy	3,092,876.06

The motion for the adoption of the foregoing resolution was duly seconded by Leppke and upon vote being taken thereon the following voted in favor thereof: Full, Fairchild, Leppke, Kockelman, Thorpe

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

- 3.2 **Seniority List for CEA:** Motion by Kockelman, second Fairchild, to approve the 2025 seniority list for CEA, motion carried 5-0.
- 3.3 **Seniority List for AFSCME Local No. 1686:** Motion by Leppke, second Fairchild, to approve the 2025 seniority list for the AFSCME Local No. 1686, motion carried 5-0.
- 3.4 **Lunch Debt:** Motion by Fairchild, second Kockelman, to classify the lunch debt in the amount of \$5,243.33 as uncollectable debt and transfer these funds from the general fund 1 to food service fund 2 to pay this uncollectible debt, motion carried 5-0.
- 3.5 **December 20 Dismissal Time:** Motion by Thorpe to continue with a normal school day as scheduled in the calendar for December 20, motion failed due to a lack of a second. Motion made by director Fairchild to dismiss at 1:00 p.m., and to allow all staff to be dismissed after students leave with pay, second Kockelman, motion carried 4-1 with Thorpe voting no.

4.0 Communication

4.1 **MSBA Leadership Conference**

4.2 **Next Regular Scheduled Board Meeting:** Monday, January 6, 2025 at 5:30 p.m.

5.0 Adjournment

- 5.1 **Adjournment:** 7:12 p.m. Motion to adjourn by Kockelman, second Fairchild, motion carried 5-0