

LEGAL NOTICE

CANBY SCHOOL BOARD MINUTES: MINUTES: MAY 20, 2024 INDEPENDENT SCHOOL DISTRICT #891 CANBY PUBLIC SCHOOL

1.0 Opening of Meeting:

- 1.1 **Call to Order:** Vice Chair Leppke called the meeting to order at 5:30 p.m.
- 1.2 **Roll Call:** Not in Attendance: Directors Thorpe and Bueltel.
- 1.3 **Welcome Visitors and Guests:**
- 1.4 **Approve the Agenda:** Motion by Kockelman, second Fairchild, to approve the amended agenda, motion carried 4-0.
- 1.5 **Address the Board:** None
- 1.6 **Approval of the Minutes:** Motion by Fairchild, second Kockelman, to approve the minutes from 5-6-2024, motion carried 4-0.
- 1.7 **Approve Payment of Bills:** Motion by Fairchild, second Bueltel, to approve the payment of the bills dated 5/10/2024-5/20/2024, motion carried 4-0.

Bills Dated 5/10/24 – 5/20/2024

01 General Fund:	\$ 156,456.75
02 Food Service2:	\$ 46,329.93
03 Transportation:	\$ 20,892.78
04 Community Services:	\$ 13,000.00
05 Capital:	\$ 41,062.85
06 Building fund	\$ 10,917.40
21 Student Activities:	\$ 15,818.47
Total:	\$ 304,478.18

2.0 New Business / Board Discussion:

- 2.1 **Legislative Updates:** Superintendent Nielsen provided the board with some of the main education bills being discussed in St. Paul.
- 2.2 **Administrative Reports.**
 - 2.2.1 **High School Principal Report:** Dr. Slaba reported graduation went great and having the class of 1974 as special guests was wonderful. He anticipates they will continue this again next year; the high school office is now in the biology room for the summer.
 - 2.2.2 **Elementary School Report:** Mr. Arndt reported field day was a lot of fun; the Cattlemen Group grilled burgers on the last day of school; he thanked Brent M. and Kevin H. for they help with the field day; the school patrol will be traveling to Valley Fair on Wednesday; the elementary office is relocated to the computer lab for construction.
 - 2.2.3 **Superintendent Ryan Nielsen:** Superintendent Nielsen reported the district office has started their summer hours this week with the office open Monday-Thursday; administration is working to fill the open positions; there is a new state job site districts are required to post open positions on beginning July 1; Mr. Nielsen thanked the staff for all of their assistance in prepping rooms for construction; he updated the board on the status of the READ Act; and the maintenance crew may spend time cleaning the bus garage this summer.
- 2.3 **Building Project Update:** Superintendent updated the board on the status of the building project. The abatement is nearing completion; staff are working with the architect to select furniture; the walls are scheduled to be installed in June and demo is scheduled to be the end of May for the Ag wing. There is a lot of work happening inside the building now that school is out.
- 2.4 **Transportation Committee Report:** The transportation committee met on Wednesday, May 15 at 8:00 a.m. with directors Thorpe, Full and Kockelman in attendance along with Superintendent Nielsen. The committee discussed the challenge faced by the district to meet the transportation needs of the district. The district continues to have a shortage of drivers. The committee is recommending the district advertise for a transportation director, and at the same time see our RFP for a transportation service to take over the bussing. The board agreed this is a good plan, so the district office will advertise for both and see what responses the district gets for both a director and transportation companies.
- 2.5 **Transportation Director Job Description:** Superintendent Nielsen presented a draft as a first reading for the transportation director job description.
- 2.6 **FY25 Capital Outlay List:** Superintendent Nielsen shared a list of possible FY25 capital outlay requests.

3.0 Board Action

4.0 Communication

- 4.1 **Next Board Meeting:** Monday, June 3 at 5:30 p.m.

5.0 Adjournment

- 5.1 **Adjournment:** 6:25 p.m. Motion to adjourn Kockelman, second Fairchild, motion carried 4-0.