

LEGAL NOTICE

CANBY SCHOOL BOARD MINUTES: MINUTES: JUNE 17, 2024 INDEPENDENT SCHOOL DISTRICT #891 CANBY PUBLIC SCHOOL

1.0 Opening of Meeting:

- 1.1 **Call to Order and Roll Call:** Chair Thorpe called the meeting to order at 5:30 pm. Member Full not present at start of the meeting. Member Full arrived after item 1.6.
- 1.2 **Approve the Agenda:** Motion by Leppke, second Kockelman, to approve the agenda, motion carried 5-0.
- 1.3 **Recognition of Visitors:** Chair Thorpe welcomed visitors.
- 1.4 **Approval of the Minutes from 6-3-2024:** Motion by Fairchild, second Bueltel, to approve the minutes from 6-3-2024, motion carried 5-0.
- 1.5 **Donations and Gifts:** Motion by Leppke, second Fairchild, to approve the donation from SMI & Hydraulics Inc. in the amount of 202.04 for the cost of a clean out cover at the high school, motion carried 5-0.
- 1.6 **Approve Payment of Bills:** Motion by Kockelman, second Fairchild, to approve the payment of the payment of the bills, motion carried 5-0.

Bills Dated 6-10-24 & 6-17-24

01 General Fund:	\$	186,649.86
02 Food Service:	\$	50,641.59
03 Transportation:	\$	9,399.22
04 Community Services:	\$	947.86
05 Capital:	\$	733.61
06 Building Fund	\$	18,354.64
21 Student Activities:	\$	3,501.90
Total:	\$	270,228.68

2.0 New Business / Board Discussion:

2.1 Administrative Update:

- 2.1.1 **Elementary Principal Ryan Arndt:** Mr. Arndt reported summer school is ended last week and that school supply lists have been sent to Wal-Mart and will be posted on the school website.
- 2.1.2 **High School Principal Report:** Dr. Slaba did not have a report.
- 2.1.3 **Superintendent Ryan Nielsen:** Superintendent Nielsen reported the fire panel is currently down due to the phone lines being cut in the project; school year is going come fast, and he may ask for volunteers to help clean and move furniture back into classrooms; the house was demolished last week; the district received three RFP's for the bus service contract; and he provided an update on current staffing vacancies.
- 2.2 **Unpaid Balances:** Superintendent Nielsen updated the board on the unpaid balances for old school lunch balances and unpaid preschool balances. Letters have been sent to families informing them if they don't communicate with the school district these unpaid balances may be sent to a collection agency. The district does not want to take the next step of collection, but if they don't call or communicate with us we are left with few options.
- 2.3 **New Teacher Mentoring Program:** Superintendent Nielsen provided the board information about a grant through the SWWC that would provide our mentors with more training through the New Teacher Center mentoring program.
- 2.4 **Project Update / Budget:** Superintendent Nielsen shared with the board an update on the current status of the building project. The rain is slowing outdoor work down and is a concern, but inside everything is still on target to finish on time. He also explained the benefits of possibly taking down the north wall of the nurse's office in the high school and constructing a new wall so the door will be across from the office and in view of the office staff. It will also clean up that hallway and make the wall more uniform instead of having half of the wall brick and the other half tile. In addition, they discovered there was not a fire barrier above the murals in the hallways so additional fire proofing material will need to be installed at an additional cost. This will fall under the contingency budget.

3.0 Board Action

- 3.1 **Property and Liability Insurance:** Motion by Fairchild, second Bueltel, to approve EMC as the district's property and liability insurance provider at a premium of \$117,523.60, motion carried 6-0.
- 3.2 **Greater MN School Family Mental Health Services Agreement:** Motion by Kockelman, second Fairchild, to approve the agreement with Greater Minnesota to provide mental health services to our students for the 24-25 school year, motion carried 6-0.
- 3.3 **Cyber Insurance:** Motion by Leppke, second Fairchild, to approve CFC as the insurance provider for the district's cyber insurance with a premium of \$5,210.75, motion carried 6-0.
- 3.4 **Property Easement with City of Canby:** Motion by Kockelman, second Fairchild, to approve the proposed property easement with the city of Canby for water and sewer in the alley at the high school, motion carried 6-0.
- 3.5 **FY25 Original Budget:** Motion by Fairchild, second Full to approve the FY25 budget with estimated revenues of \$12,557,353 and expenditures of \$32,390,910. This budget reflects the revenues and expenditures with fund 06, the building project. The expenditures exceed the revenues due the building project's revenue for this project was collected in previous fiscal years. Motion carried 6-0.
- 3.6 **Resolution Revised FY25 LTFM 10 Year Plan:** Member Full introduced the resolution adopting ISD 891 FY25 revised LTFM ten-year plan and moved its adoption: The motion for the adoption of the foregoing resolution was duly seconded by Member Fairchild, and upon vote being taken thereon the following directors voted in favor of the resolution: Full, Leppke, Bueltel, Fairchild, Thorpe, Kockelman and the following voted against: None whereupon the resolution was declared duly passed and adopted.

4.0 Communication

- 4.1 **Transportation Committee Meeting:** June 24 at 8:00 a.m.
- 4.2 **Next Board Meeting:** July 15, 2024 at 5:30 p.m.

5.0 Adjournment

- 5.1 **Adjournment:** 6:36 p.m. Motion to adjourn Kockelman, second Fairchild, motion carried 4-0.