

LEGAL NOTICE

CANBY SCHOOL BOARD MINUTES: MINUTES: JULY 15, 2024 INDEPENDENT SCHOOL DISTRICT #891 CANBY PUBLIC SCHOOL

1.0 Opening of Meeting:

- 1.1 **Call to Order and Roll Call:** Chairperson Thorpe called the meeting to order at 5:30 p.m.
- 1.2 **Roll Call:** Not Present: Director Bueltel Present: Full, Thorpe, Leppke, Kockelman, Fairchild
- 1.3 **Approve the Agenda:** Motion Leppke, second Fairchild to approve the agenda, motion carried 5-0.
- 1.4 **Recognition of Visitors:**
- 1.5 **Approval of the Minutes:** Motion by Kockelman, second Fairchild, to approve the minutes from the meetings held on 6-17-2024 and 6-27-2024. A correction to item 5.1 in the minutes for the meeting on 6-27-2024 was made. The minutes were corrected to show a change from a 4-0 vote to a 6-0 vote, motion carried 5-0.
- 1.6 **Donation:** Motion by Leppke, second Fairchild, to accept the donated labor from Vlaminc Electric, Inc. electric in the amount of \$300.00 to install foul poles at the baseball field, motion carried 5-0.
- 1.7 **Bills:** Motion by Leppke, second Fairchild, to approve the bills as presented, motion carried 5-0.

Dated 6-20-24 to 7-1-24 (FY24)

General 01:	\$ 168,640.93
Total	\$ 168,640.93

Bills Dated 7-15-24 (FY24)

General 01:	\$ 57,031.91
Food Serv 02:	\$ 2,261.51
Transp 03:	\$ 18,019.31
Com.Serv. 04:	\$ 4,188.17
LTFM & HS 05:	\$ 26,085.00
Bldg Fund 06:	\$ 3,103,092.31
Stud.Act 21:	\$ 336.94
Total:	\$ 3,211,015.15

Bills Dated 7-1-24 & 7-10-24 (FY25)

General 01	\$ 62,888.37
Total	\$ 62,888.37

Bills Dated 7/15/2024 (FY25)

General 01:	\$ 225,420.08
Transp 03:	\$ 20,196.29
LTFM & HS 05:	\$ 157.50
Debt Redemption 06:	\$ 476,165.00
	(Bond payments)
Total:	\$ 721,938.87

2.0 New Business / Board Discussion:

2.1 Administrative Update:

- 2.1.1 **Elementary Principal Report:** Mr. Arndt reported class assignments are out; youth football for community education is set up and is entering its twelfth year; and he has completed the Title I grant.
- 2.1.2 **High School Principal Report:** Dr. Slaba did not have a report.
- 2.1.3 **Superintendent Report:** Superintendent Nielsen reported they held a meeting with the bus drivers and new transportation company; and he provided an update on building maintenance.
- 2.2 **Voluntary Pre-Kindergarten Program:** The school district has been awarded 24 seats in the state's voluntary pre-kindergarten grant program. This will provide free tuition to all four-year-old students enrolled into the new VPK program.
- 2.3 **HUDL Package:** The board discussed the proposed HUDL package that would allow the district to stream events and have real time statistics for sports teams. The annual cost is \$13,000.
- 2.4 **Construction Update:** Superintendent Nielsen provided the board with an update on the construction project and answered questions.
- 2.5 **Policy Review:** The board will be reviewing a number of MSBA recommended changes to policies per new legislation at the next board meeting.
- 2.6 **Clock System:** Due to the project, some clocks no longer work and need to be replaced. The board in formed the Superintendent to move forward with purchasing a new clock system that will operate both wireless and powered clocks.
- 2.7 **Tree Removal:** Superintendent Nielsen informed the board the district should remove the trees along the west side of the bus garage. The board was in full agreement these trees should be removed.
- 2.8 **Lead in Water Report:** Superintendent Nielsen presented the findings of the lead in water testing results for the district. This data will be placed on the district website.

3.0 Old Business

- 3.1 **School Nurse Position / Personnel:** School Nurse – Motion by Kockelman, second Fairchild to hire Kylee Erickson as the school nurse contingent upon her meeting the licensing and requirements set by the state of Minnesota, motion carried 5-0.
- 3.2 **Truth in Taxation Meeting:** Motion by Leppke, second Fairchild, to approve December 16 at 6:00 p.m. for the Truth in Taxation meeting, motion carried 5-0.
- 3.3 **Resolution – LTFM FY26 10 Year Revenue and Expenditure Plan:** Director Full introduced the resolution and was seconded by Kockelman. Aye: Thorpe, Full, Kockelman, Leppke, Fairchild Nayes: None Absent: Bueltel Resolution passed and adopted. See attachment 1 for full resolution.
- 3.4 **2024-2025 School Fees:** Motion by Fairchild, second Kockelman, to approve the fees as presented for the 2024-2025 school year, motion carried 5-0.
- 3.5 **Construction Approvals:** Motion by Kockelman, second Leppke, to approve the proposed repairs of the nurse's office wall and office at the high school, motion carried 4-0. (Director Fairchild left the meeting after item 3.4)
- 3.6 **Non-certified Wages and Benefits for 2024-2025 School Year:** Motion by Kockelman, second Leppke, to approve the proposed increases for the 2024-2025 non-certified wages and benefits, motion carried 4-0.
- 3.7 **Drivers Education Instructor Pay:** Tabled to next meeting.
- 3.8 **Resolution Relating to the Election of School Board Members and Calling the School District General Election:** Director Full introduced the resolution and was seconded by Kockelman. Aye: Thorpe, Full, Kockelman, Leppke Nayes: None Absent: Bueltel, Fairchild Resolution passed and adopted.

4.0 Communication

- 4.1 **Board Retreat / Work Session:** Will be held at later date due to project and back to school work.
- 4.2 **Next Board Meeting:** Monday, August 19 at 5:30 pm

5.0 Adjournment

- 5.1 **Adjournment:** Motion to adjourn at 6:52 p.m. by Kockelman, second Leppke, motion carried 4-0.