

LEGAL NOTICE

CANBY SCHOOL BOARD MINUTES: MINUTES: AUGUST 19, 2024 INDEPENDENT SCHOOL DISTRICT #891 CANBY PUBLIC SCHOOL

1.0 Opening of Meeting:

- 1.1 **Call to Order and Roll Call:** Vice-chair Leppke called the meeting to order at 5:30 p.m.
- 1.2 **Roll Call:** Absent: Chair Thorpe
- 1.3 **Approve the Agenda:** Motion Kockelman, second Fairchild to approve the agenda, motion carried 5-0.
- 1.4 **Recognition of Visitors:**
- 1.5 **Approval of the Minutes:** Motion by Fairchild, second Kockelman, to approve the minutes from 7-15-2024, motion carried 5-0.
- 1.6 **Bills:** Motion by Fairchild, second Bueltel to approve the bills as presented, motion carried 5-0.

Bills Dated 7/25/24 fy24

General 01:	\$	-382.25
Food Ser. 02	\$	1376.95
Com. Serv 04:	\$	692.00
Cap 05:	\$	350.00
Building 06:	\$	18,996.30
Total	\$	21,003.00

Bills Dated 8/19/24 Draw#4 fy25

Building 06:	\$	3,247,489.32
Total	\$	3,247,489.32

Bills Dated 7/25/24 fy25

General 01	\$	235,976.85
Food Serv 02:	\$	100.00
Com 04:	\$	175.00
St. Act 21:	\$	5,312.70
Total:	\$	241,564.55

Bills Dated 8/19/24 fy25

General 01:	\$	186,084.21
Food Serv 02:	\$	1,666.18
Transp 03:	\$	45,094.18
Com. 04:	\$	2,500.11
Cap. 05	\$	6,772.50
St.Act 21:	\$	1,578.33
Total	\$	243,695.51

2.0 New Business / Board Discussion:

2.1 Administrative Update:

- 2.1.1 **High School Principal Dr. Robert Slaba:** No report.
- 2.1.2 **Elementary School Principal Mr. Ryan Arndt:** Mr. Arndt reported he is finalizing the schedule and they are preparing for the first day of staff and students.
- 2.1.3 **Superintendent Ryan Nielsen:** Superintendent Nielsen reported they are looking at bringing in a cleaning crew to help with the construction clean up; the first day of school is quickly approaching and crews are working hard to make sure all spaces are ready for the first day of school; there is a group preparing a grand opening experience for the new First Security Bank Stadium and Armitage Field; the elementary needs two additional paraprofessionals; thank you to the Lion's Club along with Roy Fairchild and Nathan Hulzebos for volunteering time to put a new roof on the concession stand at the football field. The district covered the cost of materials and they volunteered the labor to get this project completed; the board had three open seats for the upcoming school board election, and there were three people who are running for election; the building will be inspected soon prior to the first day of school for occupancy; and he is excited for the first day of school.

- 2.2 **Policy 522 First Reading:** The first reading for the revised Title IX policy reflecting the new requirements by state and federal laws.

3.0 Old Business / Action Items

- 3.1 **Non-Substantive and Mandated Policy Revisions:** Motion by Kockelman, second Fairchild to approve the revisions and adoption of the following policies: 102, 104, 204, 207, 413, 416, 418, 419, 425, 503, 506, 513, 515, 516, 521, 524, 532, 535, 601, 602, 603, 604, 606.5, 607, 608, 609, 613, 614, 615, 616, 619, 620, 624, 707, 708, 709, 722, 802, and 806, motion carried 5-0.

3.2 Personnel:

- 3.2.1 **Elementary Secretary:** Motion by Fairchild, second Bueltel, to hire Jodell Olson as the new elementary secretary. All hiring of teachers and staff must meet all MN licensing and hiring requirements, motion carried 5-0.
- 3.2.2 **Cheer Coach:** Motion by Kockelman, second Fairchild, to hire Barb Antony as the new cheer coach, motion carried 5-0.
- 3.2.3 **Tier 1 Teacher:** Motion by Fairchild, second Bueltel, to hire Elizabeth Billups as a Tier 1 music teacher at 1.0 FTE pending the applicant meets all MN licensing requirements, motion carried 5-0.
- 3.2.4 **Tier 1 Teacher:** Motion by Fairchild, second Full, to hire Jake Evans as a Tier 1 elementary teacher at 1.0 FTE pending the applicant meets all MN licensing requirements, motion carried 5-0.

- 3.3 **Resolution for EDIAM Designee:** The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The board recommends to authorize Superintendent Ryan Nielsen, ryan.nielsen@canbylancers.org, to act as the Identified Official with Authority (IOwA).

The motion to introduce the resolution to designate the EDIAM was introduced by Director Fairchild and duly seconded by Director Kockelman. On a roll call vote, the following voted in favor: Kockelman, Fairchild, Full, Leppke, Bueltel

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.

- 3.4 **Revised Calendar for READ Act Training:** Motion by Fairchild, second Bueltel, to approve the revised 2024-2025 Academic Calendar to accommodate training necessary for the MN READ Act training, motion carried 5-0.
- 3.5 **GBB Uniforms:** Motion by Kockelman, second Fairchild, to approve the purchase of new uniforms for the girls' basketball varsity team, motion carried 5-0.
- 3.6 **HUDL Subscription / Streaming Services:** Motion by Fairchild, second Kockelman, to approve the purchase of the HUDL streaming service, motion carried 5-0.
- 3.7 **Elevator Bid for High School \$137,360.00:** Motion by Fairchild, second Bueltel, to approve the bid for the new elevator in the project from TK Elevators in the amount of \$137,360.00, motion carried 5-0.
- 3.8 **Drivers Education Instructor Pay:** Motion by Fairchild, second Bueltel, to approve the increase in driver's instruction pay from \$27 to \$30 per hour, motion carried 4-0-1 with Kockelman abstaining.
- 3.9 **Secured Access Control Installation / Upgrades:** Motion by Fairchild, second Bueltel, to approve the secured access control installation and upgrades from Johnson Controls, motion carried 5-0.
- 3.10 **School Handbooks:** Motion by Fairchild, second Kockelman to approve the elementary and high school handbooks for the 2024-2025 school year, motion carried 5-0.
- 3.11 **Tour of Facilities:** The board took a tour of the elementary and high school remodel and upgrades and returned at 7:55 p.m.

4.0 Communication

- 4.1 **Next Board Meeting:** Tuesday, September 3, 2024 at 5:30 p.m.

5.0 Adjournment

- 5.1 **Adjournment:** Motion to adjourn at 8:00 p.m. by Fairchild, second Full, motion carried 5-0.