

LEGAL NOTICE

CANBY SCHOOL BOARD MINUTES: MINUTES: SEPTEMBER 5, 2023 INDEPENDENT SCHOOL DISTRICT #891 CANBY PUBLIC SCHOOL

1.0 Opening of Meeting

- 1.1 **Call to Order:** Chair Thorpe called the meeting to order at 5:30 pm
- 1.2 **Roll Call:** Present: Thorpe, Leppke, Full, Bueltel, Kockelman, and Fairchild Absent: None
- 1.3 **Approve the Agenda:** Motion Leppke, second Kockelman to approve the agenda, motion carried 6-0.
- 1.4 **Recognition of Visitors:** Chair Thorpe welcomed all visitors and thanked them for attending.
- 1.5 **Approval of the Minutes:** Motion by Leppke, second Bueltel, to approve the minutes from 8-21-2023, motion carried 6-0.
- 1.6 **Bills:** Motion by Kockelman, second Fairchild to approve the bills as presented, motion carried 6-0.

Bills Dated 9/05/2023

Fund 07: \$630,000.00 (Bond Payment)
Total \$630,000.00

2.0 New Business / Non-Action Items:

2.1 Administrative Reports:

- 2.1.1 **High School Principal Dr. Robert Slaba:** Dr. Slaba reported the first day of school was a great day and it was wonderful to have students back in the building; they are discontinuing the financial aid informational meeting and will be instead presenting the material through a YouTube video made by MNWest; the junior and senior meetings will be held the next few days; the new staff and current staff had a great first day; and the 7-12 building implemented a new door schedule which will also require to students to use the high school office door after 8:05 am; students will not be permitted to use cell phone, ear pods, or smart watches in a classroom, but they can use them during free time like lunch or in between classes.
- 2.1.2 **Elementary School Principal Mr. Ryan Arndt:** Mr. Arndt reported the first day of school went well and it was great to see the students; a few adjustments to the schedule will need to be made; preschool screening will be held at Our Saviors Lutheran Church again this year; MCA student reports were sent to parents; and picture day is scheduled for September 19.
- 2.1.3 **Superintendent Ryan Nielsen:** Superintendent Nielsen reported to the board enrollment numbers as of today the first day of school. Currently enrollment did see a drop of fifteen students compared to the same time last year; fall parent teacher conferences will be moved due to the conflict with the home Conference Cross Country Meet; bus driver training will be held September 13; the dehumidification system in the agriculture classroom had to be replaced; the phone installation is near completion; the main scoreboard in the new gym needs a new part; the football field lights were not working. Thank you to Ottertail power and Vlaminc Electric for getting them fixed in time for the game; some of the playground equipment at the elementary school needs some repair work and parts have been ordered; the irrigation pump went out on the FB practice field and a replacement will be ordered; the district office air and dehumidification system is not working.
- 2.1.4 **Building Project Update:** Superintendent Nielsen reported the architect ISG and the construction manager RA Morton are working to finalize design and budget estimates.

2.2 Negotiations Committee Report:

- The Canby School Board has reached an agreement with the Canby Education Association and it has since been ratified by the CEA. The new two-year master agreement will be voted on tonight.
- The Canby School Board began negotiations the AFSCME Local Union No. 1686. The committee has met with Union 1686 three times over the summer. The meetings were held on: June 13, July 20 and August 16. At the third meeting the local union requested to enter into mediation services with the Bureau of Mediation Services.
- The Canby School Board will begin negotiations with the Canby Principals Associations.

3.0 Old Business / Action Items

- 3.1 **Resolution for the Ratification of the 2023-2024, and 2024-2025 Master Agreement between the Canby Education Association and School District ISD 891:** The negotiating teams for the school board and the CEA have reached a tentative settlement. Tentative settlements are pending the ratification by the membership of their respective bodies. The CEA has already ratified the proposed master agreement and now it's pending school board approval. The negotiations committee for the school board will present the proposed master agreement settlement for ratification

Resolution to ratify the 2023-2024 and 2024-2025 master agreement between the CEA and ISD #891 Board of Education.

The motion to introduce the resolution to ratify the master agreement was introduced by Director Thorpe and duly seconded by Bueltel. On a roll call vote, the following voted in favor: Bueltel, Fairchild, Full, Thorpe

And the following voted against: Members Kockelman and Leppke abstained from the vote.

Whereupon said resolution was declared duly passed and adopted.

- 3.2 **Bus Garage Doors:** Motion by Fairchild, second Full, to approve the quote from Hendricks Farmers Lumber Company to replace and install seven doors with openers at the bus garage in the amount of \$23,412.29, motion carried 6-0.
- 3.3 **Policy 506, 613, 616, 620:** Motion by Leppke, second Fairchild, to approve the policy changes as presented by Superintendent Nielsen for policies 506, 613, 616, 620, motion carried 6-0.
- 3.4 **Choir and Music Teacher:** Motion by Fairchild, second Kockelman, to approve the hiring of Elizabeth Billups as a K-12 music / choir teacher contingent on her meeting all the licensing requirements established by PELSB and passing a background check, motion carried 6-0.
- 3.5 **Resignation:** Motion by Bueltel, second Fairchild, to approve the resignation of Kayla Jelen as an elementary teacher, motion carried 6-0.

4.0 Communication

- 4.1 **Administrative Committee Meeting**
- 4.2 **Negotiations Meeting – Principals** – September 18 th at 4:00 p.m.
- 4.3 **MSBA Fall Virtual Tour:** September 13, at 6:30 p.m.
- 4.4 **Next Board Meeting:** Monday, September 18, 2023 at 5:30 p.m.

5.0 Adjournment

- 5.1 **Adjournment:** Motion to adjourn at 6:23 p.m. by Kockelman, second Fairchild, motion carried 6-0.

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