

YELLOW MEDICINE COUNTY BOARD MEETING MINUTES JANUARY 3, 2023

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Mitch Kling, Greg Renneke and John Berends also present. Also present were County Administrator Angie Steinbach, County Attorney Mark Gruenes and HR Manager Ashley Soine.

Pledge of Allegiance

Approve Agenda 01-03-23-01 Motion by Commissioner Berends and seconded by Commissioner Kling to approve the agenda. Motion carried with all voting in favor.

Election of Chair 01-03-23-02 Chair Antony called for nominations for the 2023 County Board Chair. Commissioner Berends nominated Commissioner Kack. Chair Antony called for additional nominations three times and heard none. Motion by Commissioner Berends and seconded by Commissioner Renneke to close nominations for Commissioner Kack for 2023 County Board Chair. Motion carried with all voting in favor.

Election of Vice-Chair 01-03-23-03 Chair Kack called for nominations for 2023 County Vice-Chair. Commissioner Berends nominated Commissioner Renneke. Chair Kack called for additional nominations three times and heard none. Motion by Commissioner Berends and seconded by Commissioner Antony to close nominations for Commissioner Renneke for 2023 County Board Vice-Chair. Motion carried with all voting in favor.

Consent Agenda 01-03-23-04 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the consent agenda items as follows: December 27, 2022 County Board meeting minutes; hiring of Brenda Schmitz as a part-time Administrative Secretary (Family Services), her salary will be grade 7, step 1, her start date is TBD. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor's Warrants 01-03-23-05 Motion by Commissioner Kling and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$4,550.00 Ditch Fund, \$15,855.16 Revenue Fund, \$0 Road & Bridge Fund, \$22,327.78 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Kack reported on Personnel Committee and Administrator annual review meeting. Commissioner Kling had no reports. Commissioner Renneke reported on Personnel Committee. Commissioner Antony reported on Administrator annual review meeting, Emergency Communication Board and Minnesota Valley Regional Railroad Authority. Commissioner Berends had no reports.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

Regular Agenda

2023 Organizational Business

Committee/Board/Task Force/Delegate Appointments 01-03-23-06 The Board reviewed the list of committees, task force and board assignments. Motion by Commissioner Berends and seconded by Commissioner Antony to approve the list of committees, board, task force and delegate appointments for 2023 as amended. Motion carried with all voting in favor. A complete list of appointments is on file with the Finance & Administration Department and on the county website.

Meeting Dates and Times 01-03-22-07 Motion by Commissioner Berends and seconded by Commissioner Kling to set regular County Board meetings for the 2 nd and 4 th Tuesdays of the month at 9:00 a.m. at the Yellow Medicine County Board Room. Motion carried with all voting in favor.

Official Newspaper 01-03-23-08 Motion by Commissioner Antony and seconded by Commissioner Kling to designate the Canby News as the official 2023 County newspaper. Motion carried with all voting in favor.

Gopher Bounty 01-03-23-09 Motion by Commissioner Antony and seconded by Commissioner Kling to keep the gopher bounty the same for 2023 with a 50/50 match with townships up to \$2 per gopher. Motion carried with all voting in favor.

Beaver Bounty 01-03-23-10 Motion by Commissioner Antony and seconded by Commissioner Kling to approve a \$100 beaver bounty with prior authorization from the County Ditch Inspector for beavers trapped within the ditch system (paid through the ditch fund). Motion carried with all voting in favor.

Mileage Rate 01-03-23-11 Motion by Commissioner Berends and seconded by Commissioner Renneke to follow the IRS rate which is 65.5 cents per mile for 2023. Motion carried with all voting in favor.

Meal Reimbursement 01-03-23-12 Motion by Commissioner Antony and seconded by Commissioner Kling to increase the meal reimbursement amount to \$50 per day for 2023. Motion carried with all voting in favor.

Tax Forfeit Fees 01-03-23-13 Motion by Commissioner Berends and seconded by Commissioner Kling to approve Resolution #03-2023 as presented authorizing 20% of the tax-forfeit proceeds remaining after the appointments required under M.S. 282.08, Subdivisions 1 through 3, be used for the acquisition and maintenance of county parks and recreational areas. Motion carried with all voting in favor.

Charging Attorney Costs to Human Services 01-03-23-14 Motion by Commissioner Berends and seconded by Commissioner Antony to approve charging the actual costs of the County Attorney's Office services provided to Human Services to the Human Services Fund. Motion carried with all voting in favor.

Personnel Committee and Resolution #01-2023 01-03-23-15 Motion by Commissioner Berends and seconded by Commissioner Antony to approve Resolution #01-2023 which gives the Personnel Committee authorization to advertise replacement positions. Motion carried with all voting in favor.

Planning Commission Appointments 01-03-23-16 Motion by Commissioner Antony and seconded by Commissioner Berends to reappoint Tim Velde (2-year term), Gordon Ferguson, Dorian Gatchell, Mike Hinz, Charles Hoffman and Gary Gopen (3-year terms) and appoint Jeff Berthelson (2-year term) to the Planning Commission. Motion carried with all voting in favor.

Board of Adjustment Appointments 01-03-23-17 Motion by Commissioner Antony and seconded by Commissioner Kling to reappoint Jane Remiger (2-year term) and appoint Jonathon Wolff (2-year term) to the Board of Adjustment. Motion carried with Commissioner Antony, Kling, Kack and Renneke voting in favor and Commissioner Berends abstaining.

Penalty Waiver for Jessen Brothers, LLC 01-03-23-18 Motion by Commissioner Antony and seconded by Commissioner Berends to waive the penalty in the amount of \$213.92 for Jessen Brothers, LLC for the late payment of the 2022 property taxes. Motion carried with all voting in favor.

Interfund Loan between General and Ditch Funds 01-03-23-19 Motion by Commissioner Antony and seconded by Commissioner Kling to approve Resolution #02-2023 which creates an Interfund Loan between General Fund and Ditch Fund for the payments of redeterminations on JD 21. Motion carried with all voting in favor.

The board recessed for break at 9:43 a.m.

The board reconvened at 9:57 a.m.

Kevin Jensvold, Upper Sioux Community Tribal Chairman, discussed a concern on behalf of the Upper Sioux Community with the Yellow Medicine County Board.

Dan Moravetz, Tony Sather and Jeff Bush, Highway Department, gave an update.

Bids for SAP 087-599-142 and SAP 087-599-144 01-03-23-20 Motion by Commissioner Antony and seconded by Commissioner Kling to approve the low bid from Midwest Contracting, LLC in the amount of \$1,999,704 for the 2023 bridge replacement projects (SAP 087-599-142 and SAP 087-599-144). Four other bids were received. Motion carried with all voting in favor.

Maintenance Department 01-03-23-21 Motion by Commissioner Antony and seconded by Commissioner Renneke to approve replacing the two part-time Assistant Custodian positions (19 hours/week each) with a full-time (40 hours/week) Assistant Custodian position. Motion carried with all voting in favor.

The board did not have a closed meeting to discuss labor negotiation strategy.

The board discussed the Maintenance Plan and the next steps in the process.

Other Business None

Informational None

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 01-03-23-22 Motion by Commissioner Berends and seconded by Commissioner Antony to adjourn at 11:12 a.m. Motion carried with all voting in favor.

Witness:

Glen Kack, Chair

Attest:

Angie Steinbach, County Administrator