

YELLOW MEDICINE COUNTY BOARD MEETING MINUTES
NOVEMBER 22, 2022

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Greg Renneke, Mitch Kling and John Berends also present. Also present were County Administrator Angie Steinbach, County Attorney Mark Gruenes and HR Manager Ashley Soine.

Pledge of Allegiance

Approve Agenda 11-22-22-01 Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the agenda. Motion carried with all voting in favor.

Consent Agenda 11-22-22-02 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the consent agenda items as follows: November 8, 2022 County Board meeting minutes; permanent status for employees; Enterprise Lease Agreements for Highway and Maintenance trucks; hiring of Julie Buchholz as a part-time Jury Attendant, her salary will be grade 3, step 1, her start date is TBD. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor’s Warrants 11-22-22-03 Motion by Commissioner Kack and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$88,025.27 Ditch Fund, \$141,149.34 Revenue Fund, \$45,823.66 Road & Bridge Fund, \$64,468.92 Human Services Fund; and acknowledged review of the Auditor’s warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners’ Report Commissioner Berends reported on Countryside Public Health, Historical Society, Union Negotiating Committee and Yellowstone Trail. Commissioner Antony reported on Minnesota Valley Regional Railroad Authority, Pioneerland Library System and Parks Committee. Commissioner Renneke reported on Parks Committee and Highway Equipment Committee. Commissioner Kack reported on Department Head meeting, Union Negotiating Committee, Highway Equipment Committee, Canby DAC, U of M Extension and Western Mental Health Center.

Administrator Steinbach’s report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach’s report is included in the Board packet.

MCIT Delegate 11-22-22-04 Motion by Commissioner Berends and seconded by Commissioner Kack to appoint Commissioner Antony as an MCIT delegate (Commissioner Berends will stay as the alternate). Motion carried with all voting in favor.

Regular Agenda

Rae Ann Keeler-Aus, Family Services, gave an update.

Western Mental Health Center 11-22-22-05 Motion by Commissioner Kack and seconded by Commissioner Berends to approve the 2023 Purchase of Service Contract with Western Mental health as per the Comprehensive Adult Mental Health Act and the Comprehensive Children’s Mental Health Act to provide the following services (rate increases from 2022):

Family Community Support Program:

Individual	\$98.00 per hour
Group	\$50.00 per hour

Adult Community Support:

Adult Community Support Program Services, Provided by a Mental Health Practitioner	\$98.00/hour
Adult Community Support Program Services, Provided by a Community Service Aide	\$50.00/hour
AMHRS Individual service	\$98.00/hour
AMHRS Group	\$50.00 /hour
Certified Peer Specialist	\$98.00/hour
BHH Individual Service	\$98.00/hour

Parenting Education:

Group Parenting Education	\$98.00/hour
Individual Parent Education	\$98.00/hour

General Mental Health Services: \$139,095

Adult Outpatient Treatment	
Children’s Outpatient Treatment	
Adult Crisis Services – Face-to-Face	
Children’s Crisis Services – Face-to-Face	
Adult Medication Management	
Children’s Medication Management	
Children’s Diagnostic Assessment	
Adult Diagnostic Assessment	
Adult Consultation	
Children’s Consultation	
Community Education	
Access and Availability Services	
24 hr. Emergency Services	

Adult and Children’s Targeted Case Management

Children’s TCM rate	\$763.00
Adult TCM rate	\$434.00

Motion carried with all voting in favor.

Southwest PIC 11-22-22-06 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the 2022-2024 County MFIP Biennial Service Agreement with Southwest Private Industry Council. Motion carried with all voting in favor.

PACT for Families 11-22-22-07 Motion by Commissioner Renneke and seconded by Commissioner Berends to approve the 2023 Interagency Agreement between PACT 4 Families and Yellow Medicine County. This is a renewal of an accounting services/fiscal host contract that YMC provides for PACT 4 Families in the amount of \$3,000. Motion carried with all voting in favor.

Lakeview Public Schools 11-22-22-08 Motion by Commissioner Berends and seconded by Commissioner Kling to approve a Purchase of Service Agreement for the 2023 Transportation of Children and Youth in Foster Care Placement with Independent School District #2167 Lakeview Schools. Motion carried with all voting in favor.

Echo Carter School 11-22-22-09 Motion by Commissioner Berends and seconded by Commissioner Kack to approve a Purchase of Service Agreement for the 2023 Transportation of Children and Youth in Foster Care Placement with Independent School District #4026-07 Echo Charter Schools. Motion carried with all voting in favor.

Canby Public Schools 11-22-22-10 Motion by Commissioner Berends and seconded by Commissioner Kling to approve a Purchase of Service Agreement for the 2023 Transportation of Children and Youth in Foster Care Placement with Independent School District #891 Canby Schools. Motion carried with all voting in favor.

Presbyterian Family Foundation 11-22-22-11 Motion by Commissioner Berends and seconded by Commissioner Kling to approve the 2023 Purchase of Service Contract with Presbyterian Family Foundation for Guardian and Conservator services (the annual costs not to exceed \$40,000 and no increase to the hourly rate). Motion carried with all voting in favor.

Positive Perspectives for Wellness 11-22-22-12 Motion by Commissioner Kling and seconded by Commissioner Berends to approve the 2023-2024 Purchase of Service Contract with Positive Perspectives for Wellness for Children’s Mental Health Clinical Supervision (cost not to exceed \$7,500 at a rate of \$145/hour). Motion carried with all voting in favor.

MA Claim Recovery 11-22-22-13 Motion by Commissioner Kack and seconded by Commissioner Berends to approve the updated Medical Assistance Claim Recovery and Undue Hardship Waivers policy. Motion carried with all voting in favor.

Chippewa County VA 11-22-22-14 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the Purchase of Service Contract with Chippewa County Family Services for Vulnerable Adult Protection and Investigation Services. YMC will be responsible for half the cost of the worker. Motion carried with all voting in favor.

Rochelle Peterson, PACT for Families Collaborative, gave a presentation.

Conditional Use Permit Request YM-632-22, Hickory Pine Investments, LLC 11-22-22-15 Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-632-22 for Hickory Pine Investments, LLC, Montevideo, MN, to operate a trucking and storage business, a Business Use, on approximately 4.5 acres of land in the Rural Preservation Management District. The site is in the northwest one-quarter of the southwest one-quarter (NW¼ SW¼) of Section 21 in Lisbon Township T-116-N R-41-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance Section 6.0, Subdivision 2.0 requires a Conditional Use permit for business uses located in the Rural Preservation Management District.

Motion by Commissioner Berends and seconded by Commissioner Renneke to approve Conditional Use Permit YM-632-22 for Hickory Pine Investments with the following condition:

1. Because this business is in the Rural Preservation Management District, the owner/occupant shall be tolerant of agricultural activities in the surrounding area.

Motion carried with all voting in favor.

Primewest Health Joint Powers Board Meeting Promissory Note 11-22-22-16 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the Promissory Note to PrimeWest Health in the amount of \$272,392. Motion carried with all voting in favor.

Opioid Funds 11-22-22-17 Motion by Commissioner Berends and seconded by Commissioner Kack to approve compiling all opioid funds with four other counties and to revisit it again if not all counties contribute 100% of their funds. Motion carried with all voting in favor.

The board recessed at 10:38 a.m.
The board reconvened at 10:52 a.m.

Salt Sander Purchase 11-22-22-18 Motion by Commissioner Kack and seconded by Commissioner Renneke to approve the low quote in the amount of \$7,900 from Farmers Union Oil for a salt sander in the Maintenance Department and to authorize staff to sell the old one. One other quote was received. Motion carried with all voting in favor.

2023 Fairground Property Management Agreement 11-22-22-19 Motion by Commissioner Renneke and seconded by Commissioner Berends to approve the 2023 Fairgrounds Property Management Agreement with Doug Waltz in the amount of \$5,250. Motion carried with all voting in favor.

Bridge Replacement Project 11-22-22-20 Motion by Commissioner Berends and seconded by Commissioner Kling to approve the low bid from Structural Specialties, Inc. in the amount of \$546,454.30 for SAP 087-603-032 bridge replacement. Three other bids were received. Motion carried with all voting in favor.

Highway Capital Equipment 11-22-22-21 Motion by Commissioner Berends and seconded by Commissioner Kack to approve up to \$154,000 of budgeted funds for the purchase of a back-up truck and distributor. Motion carried with all voting in favor.

Timm Park Camp Host 11-22-22-22 Motion by Commissioner Berends and seconded by Commissioner Renneke to table the Timm Park Camp Host discussion. Motion carried with all voting in favor.

Gambling Permit for Canby Fire Relief 11-22-22-23 Motion by Commissioner Kling and seconded by Commissioner Berends to approve Resolution #42-2022 which approves the off-site gambling permit for Canby Fire Relief. Motion carried with all voting in favor.

Gambling Permit for Canby Sportsmen’s Club, Inc. 11-22-22-24 Motion by Commissioner Kling and seconded by Commissioner Berends to approve Resolution #43-2022 which approves an exempt gambling permit for Canby Sportsmen’s Club, Inc. Motion carried with all voting in favor.

County Attorney Resignation 11-22-22-25 Motion by Commissioner Berends and seconded by Commissioner Renneke to accept the resignation of Stephen A. Emery as Yellow Medicine County Attorney. Motion carried with all voting in favor.

Appointment of County Attorney 11-22-22-26 Motion by Commissioner Berends and seconded by Commissioner Renneke to appoint Mark A. Gruenes as County Attorney for the County of Yellow Medicine effective January 2, 2023 for the remainder of the term. Motion carried with all voting in favor.

Close Meeting 11-22-22-27 Motion by Commissioner Berends and seconded by Commissioner Kack to close the meeting at 11:22 a.m. The meeting was closed under Minnesota Statute 13D.05 to discuss labor negotiations. Those present were the County Board members, County Administrator Angie Steinbach, Finance Manager Dana Homan, County Attorney Mark Gruenes and Human Resources Manager Ashley Soine. Motion carried with all voting in favor.

Open Meeting 11-22-22-28 Motion by Commissioner Berends and seconded by Commissioner Renneke to open the meeting at 11:48 a.m. Motion carried with all voting in favor.

AFSCME Highway Labor Contract 11-22-22-29 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the AFSCME Highway Labor Contract for 2023-2025. Motion carried with all voting in favor.

Finance Manager Dana Homan and Administrator Steinbach discussed the 2023 budget.

2023 Salary for Non-union Employees 11-22-22-30 Motion by Commissioner Renneke and seconded by Commissioner Kack to approve a 3.5% cost of living adjustment in 2023 for non-union employees. Motion carried with Commissioner Renneke, Kack, Berends and Antony voting in favor and Commissioner Kling abstaining.

Resolution #41-2022 and 2023 Salary for Sheriff and Attorney 11-22-22-31 Motion by Commissioner Berends and seconded by Commissioner Kack to approve resolution #41-2022 which establishes 2023 compensation amounts for Yellow Medicine County Sheriff and Attorney. Sheriff salary will be \$117,324.89 annually. Attorney salary will be \$125,366.19 annually. Motion carried with Commissioner Berends, Kack, Antony and Renneke voting in favor and Commissioner Kling abstaining.

Resolution #40-2022 for 2023 Commissioner Per Diem 11-22-22-32 Motion by Commissioner Renneke and seconded by Commissioner Berends to approve resolution #40-2022 to set per diems paid to Commissioners for other meetings attended at a maximum of \$200/day (change from 2022). Motion carried with Commissioner Renneke, Berends and Kack voting in favor, Commissioner Antony voting against and Commissioner Kling abstaining.

Resolution #39-2022 and 2023 Salary for Commissioners 11-22-22-33 Motion by Commissioner Renneke and seconded by Commissioner Berends to approve a 3.5% COLA for Commissioners and resolution #39-2022 which establishes 2023 compensation amounts for Yellow Medicine County Commissioners. Commissioner salary will be \$25,603 annually and the Chairperson will receive \$26,803 annually (\$1,200 more than base Commissioner salary). Motion carried with Commissioner Renneke, Berends, Kack and Antony voting in favor and Commissioner Kling abstaining.

Commissioner Committee Assignment 11-22-22-34 The board discussed the Commissioner Committee Assignments. Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the Commissioner Committee Assignments as discussed effective immediately. Motion carried with all voting in favor.

Other Business None

Informational None

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 11-22-22-35 Motion by Commissioner Kling and seconded by Commissioner Berends to adjourn at 1:13 p.m. Motion carried with all voting in favor.

Witness:

Ron Antony, Chair

Attest:

Angie Steinbach, County Administrator