

YELLOW MEDICINE COUNTY BOARD MEETING MINUTES DECEMBER 17, 2024

Chairman Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners John Berends, Mitch Kling, Ron Antony and Glen Kack also present. Also present were County Administrator Angie Steinbach and HR Manager Ashley Soine.

Pledge of Allegiance

Approve Agenda 12-17-24-01 Motion by Commissioner Berends and seconded by Commissioner Kling to approve the agenda. Motion carried with all voting in favor.

Consent Agenda 12-17-24-02 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the consent agenda items as follows: December 3, 2024 County Board meeting minutes; December 3, 2024 Truth in Taxation meeting minutes; December 10, 2024 Special Board meeting minutes; Family Services Budget Change Request; Ag BMP and CWP Loan Budget Amendments; permanent status for employee; replace Property Records Lead with a PPSD Deputy; hiring of Ashley Grammentz as a Correctional Officer/Dispatcher, her salary will be grade 9, step 3, her start date is December 23, 2024; KUE Contractors Inc. Pay Application #8 in the amount of \$272,835.25. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor's Warrants 12-17-24-03 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$21,097.30 Ditch Fund, \$138,813.57 Revenue Fund, \$50,513.75 Road & Bridge Fund, \$120,589.29 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Antony reported on AMC Conference, 6W Community Corrections, CD 9 meeting, Housing and Redevelopment Authority and State Radio Board Finance meeting. Commissioner Kling reported on 6W Community Corrections, CD 9 meeting, Department Head meeting and Special Board meeting. Commissioner Renneke reported on CD 9 meeting and Personnel Committee meeting. Commissioner Kack reported on Special Board meeting, Western Mental Health Center and CD 9 meeting. Commissioner Berends reported on CD 9 meeting, PrimeWest Health, Area Transportation Partnership and Personnel Committee meeting.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

The board recessed for break at 9:31 a.m.

The board reconvened at 9:45 a.m.

Regular Agenda

Brayden Anderson, Soil and Water Conservation District, presented to the board.

Sarah Vonderharr, Pact for Families Collaborative, presented to the board.

Rae Ann Keeler-Aus, Family Services, gave an update.

Countryside Public Health 12-17-24-04 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the 2025 Purchase of Service Contract with Countryside Public Health. Motion carried with all voting in favor.

The board recessed for break at 10:33 a.m.

The board reconvened at 10:48 a.m.

Brian Rosenau, Assessor, discussed the 2025 Assessment Year projections.

Tax Abatement 12-17-24-05 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the tax abatement for Sherri Hoffman (Parcel #31-034-4052) in the amount of \$2,628 due to a fire in April 2024. Motion carried with all voting in favor.

Liz Auch, Countryside Public Health, presented to the board.

Contract for Engineering Services 12-17-24-06 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Amendment to the Contract for Engineering Services with Chippewa County. Motion carried with all voting in favor.

Tax Penalty Abatement 12-17-24-07 Motion by Commissioner Antony and seconded by Commissioner Kling to deny the requests for tax penalty abatements for Hope Doom (Parcel #10-004-3041) in the amount of \$120.18,

Betty Rolla (Parcel #16-006-1010, 16-006-2030, 16-130-3011, 16-131-2020, 17-030-3010 and 17- 124-4021) in the amount of \$823.72 and Paul & Terri Frank (Parcel #14-014-1040, 14-016-3031, 14-020-1010, 14-020-1020, 14-020-1030, 14-021-2010, 14-021-2020, 14-021-2030 and 14-032-1020) in the amount of \$2,211.84. Motion carried with all voting in favor.

Resolution #39-2024 to Commit Fund Balance 12-17-24-08 Motion by Commissioner Kack and seconded by Commissioner Kling to approve Resolution #39-2024 to commit fund balance from the General Revenue Fund and Road & Bridge Fund as presented. Motion carried with all voting in favor.

Resolution #40-2024 for 2024 Donations 12-17-24-09 Motion by Commissioner Antony and seconded by Commissioner Kack to approve Resolution #40-2024 which accepts gifts and grants that were received in 2024. Motion carried with all voting in favor.

Resolution Authorizing Execution of Agreement with Thomson Reuters 12-17-24-10 Motion by Commissioner Berends and seconded by Commissioner Kling to approve Resolution #41-2024 which authorizes execution of agreement for an agreement with Thompson Reuters for a Westlaw research subscription. Motion carried with all voting in favor.

Dana Homan, Finance Manager, discussed the budget.

Payable 2025 Tax Levy 12-17-24-11 Motion by Commissioner Kling and seconded by Commissioner Antony to approve a 5.63% net levy increase for 2025 for a total net tax levy of \$13,678,684 and to approve the 2025 budget as follows:

Revenue Fund	\$8,389,836
Road & Bridge Fund	\$2,688,731
Human Services Fund	\$2,810,434
Library	\$103,490
Tax Abatement	\$9,000
Water Plan	\$9,005
Justice Center Bond Principal and Interest	\$419,450
Total Certified 2025 Gross Tax Levy	\$14,429,946
Less: 2025 Certified County Program Aid	\$751,262
Total Certified 2024 Net Tax Levy	\$13,678,684

Fund	Revenues	Expenses	Surplus/(Deficit)
General	10,944,047	11,054,047	(110,000)
Road & Bridge	12,092,830	12,092,83	-
Human Services	5,365,031	5,440,031	(75,000)
Bond Debt	419,450	419,450	-
Total Budget	28,821,358	29,006,358	(185,000)

Motion carried with Commissioner Kling, Antony, Kack and Renneke voting in favor and Commissioner Berends voting against.

Close Regular Meeting 12-17-24-12 Motion by Commissioner Berends and seconded by Commissioner Kling to close the meeting at 12:10 p.m. The meeting was closed under Minnesota Statute 13D.05 to discuss Administrator Steinbach's performance evaluation. Those present were the County Board members, County Administrator Angie Steinbach and Human Resource Manager Ashley Soine. Motion carried with all voting in favor.

Open Regular Meeting 12-17-24-13 Motion by Commissioner Berends and seconded by Commissioner Kling to open the regular meeting at 12:21 p.m. Motion carried with all voting in favor.

Administrator Review 12-17-24-14 The Board summarized the closed meeting. Administrator Steinbach met expectations on all categories. Motion by Commissioner Antony and seconded by Commissioner Berends to approve the satisfactory performance review for Administrator Steinbach. Motion carried with all voting in favor.

Other Business None

Informational None

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 12-17-24-15 Motion by Commissioner Kling and seconded by Commissioner Kack to adjourn at 12:22 p.m. Motion carried with all voting in favor.

Witness:
Greg Renneke, Chair

Attest:
Angie Steinbach, County Administrator